

**Program Application:** Each eligible participant will need to fill out the following application in addition to writing a script and script synopsis. Both must be submitted together to CAA for consideration. Please write neatly so your application is legible.

**STEP 1:** Author contact info

Name (First and Last):

Date of Birth:

Email address:

Permanent Address:

Current Address

Cell Phone:

Attending University Name:

Name of the Department you are currently enrolled in:

**STEP 2:** Only fill out step 2 if applicable to a second writing partner. There can be up to two writers on a “team”.

Name (First and Last):

Date of Birth:

Email address:

Permanent Address:

Current Address

Cell Phone:

Attending University Name:

Name of the Department you are currently enrolled in:

**STEP 3:** Script Information/Essay Questions (Feel free to type up the essay questions and attach that document separately. Just be sure it does not exceed the maximum word count)

Script Name:

Name of Inspirational Universal Studios Film:

Why you chose the Inspiration Film (max 250 words)

How does your script tie back into the theme “**To be True to Self**” (max 250 words):

**STEP 4:** Team Members: Listing yourself as the first team member you will be able to select 5 additional members of your crew.

|  |  |
| --- | --- |
| **NAME** | **CREW ROLE** (Each person on your crew can have more than one role. Please indicate all the roles each crew member will be responsible for) |
| 0.  |  |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |

**STEP 5: Estimated Budget Form:** Template for budget preparation. You will most likely not use all of these line items. This must be completed as part of the Sprite Refreshing Films application process. Please type.

Budget Considerations:

* Scriptwriter(s) will be responsible for all applicable taxes (see line item labeled “prize tax” in the budget template below). It’s recommended that the scriptwriter meet with a tax professional and budget for tax payments accordingly.
* Sprite Refreshing Films is producing under the Commercial SAG Agreement. If selected team chooses to use SAG actors, they will be responsible for following SAG Theatrical Agreement guidelines.

**Title:**

**Submitted By (Name/Phone):**

|  |
| --- |
| I. PRE-PRODUCTION |
|  | **Estimate** | **Actual** |
| **Casting \*\*Note SAG AGREEMENT GUIDELINES** |  |  |
| **Location Scouting** |  |  |
| **Ground Transportation** |  |  |
| **Phone** |  |  |
| **Copy Machine** |  |  |
| **Petty Cash** |  |  |
| **Postage** |  |  |
| **Prize Tax:** |  |  |
| **Other:** |  |  |
| Total Pre-Production |  |  |
|  |  |  |
|  |  |  |

| II. PRODUCTION |
| --- |
|  | **Estimate** | **Actual** |
| **Equipment Rentals:** |  |  |
| **Camera Equipment/Lenses** |  |  |
| **Sound Equipment** |  |  |
| **Lighting/Grip** |  |  |
| **Sand Bags/C Stands** |  |  |
| **Misc. Accessories** |  |  |
| **Other:** |  |  |
|  |  |  |
| *Sub-total* |  |  |
|  |  |  |
| **Transportation:** |  |  |
| **Travel to Location** |  |  |
| **Van Rental** |  |  |
| **Car Rental** |  |  |
| **Gas** |  |  |
| **Parking/Tolls** |  |  |
| **Taxis/Trips** |  |  |
| **Other:** |  |  |
|  |  |  |
| *Sub-total* |  |  |
|  |  |  |
| **Location Expenses:** |  |  |
| **Location Fees** |  |  |
| **Meals (#People x #days x $/day)** |  |  |
| **Phone** |  |  |
| **Petty Cash** |  |  |
| **Other:** |  |  |
|  |  |  |
| *Sub-total* |  |  |
|  |  |  |
| **Production Supplies:** |  |  |
| **Film Stock (Note: Sponsor will provide $1,000 worth of film per Finalist Film. Only include film costs that may exceed this)** |  |  |
| **5” Reels ¼” Tape** |  |  |
| **Batteries** |  |  |
| **Gels** |  |  |
| **AC Supplies** |  |  |
| **Other:** |  |  |
|  |  |  |
| *Sub-total* |  |  |
|  |  |  |
| **Art Department:** |  |  |
| **Prop Purchase or Rental** |  |  |
| **Wardrobe Purchase or Rental** |  |  |
| **Laundry** |  |  |
| **Make-up** |  |  |
| **Set Construction** |  |  |
| **Other:** |  |  |
|  |  |  |
| *Sub-total* |  |  |
|  |  |  |
| **Total Production** |  |  |
|  |  |  |

|  |
| --- |
| III. POST PRODUCTION |
|  | **Estimate** | **Actual** |
| **Lab Work:** |  |  |
| Process & Work Print |  |  |
| Magnetic Stock |  |  |
| Coding |  |  |
| Lab Runs (Transportation) |  |  |
| Other: |  |  |
|  |  |  |
| *Sub-total* |  |  |
|  |  |  |
| Editing Room Costs: |  |  |
| Leader |  |  |
| Marking Tape |  |  |
| Misc. Editing Supplies |  |  |
| Petty Cash |  |  |
| Other: |  |  |
|  |  |  |
| *Sub-total* |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
|  | **Estimate** | **Actual** |
| **Sound** |  |  |
| Magnetic Stock |  |  |
| Sound Effects |  |  |
| Music Rights |  |  |
| Music Recording |  |  |
| Mix |  |  |
| 16mm Mix Mag |  |  |
| Other: |  |  |
|  |  |  |
| *Sub-total* |  |  |
|  |  |  |
| Lab Printing: |  |  |
| Slop Print |  |  |
| Negative Cutting |  |  |
| Fades and Dissolves |  |  |
| Main & End Titles |  |  |
| Optical Negative |  |  |
| 1st Answer Print |  |  |
| Film to Tape Transfer |  |  |
| Cassette Copies |  |  |
| Release Print |  |  |
| Other: |  |  |
|  |  |  |
| *Sub-total* |  |  |
|  |  |  |
| *Total Post-Production* |  |  |

|  |  |  |
| --- | --- | --- |
| **BUDGET SUMMARY** |  |  |
|  | Estimate | Actual |
| I. Pre-Production |  |  |
| II. Production |  |  |
| III. Post Production |  |  |
| ***Total budget*** |  |  |

**STEP 6: Key faculty administrator signature: All Sprite Refreshing Film Applications must be signed and approved by the key faculty administrators. For a list of these teachers names please see the Educator Packet.**

**I have reviewed and approved all the materials, including the estimated budget for this script**

**Key Administrator Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**STEP 7:** Submission Checklist

* Make sure you have read and understand the contest rules
* Please send the following information to SpriteRefreshingFilms@gmail.com. Make sure the subject line says “SRF Application”
	+ Attach your original script
	+ Attach your script synopsis
	+ Attach this completed PDF application with completed steps 1 - 6
	+ Attach your essay questions if typed on a separate document
	+ Attach a copy of EACH team member’s and crew’s valid student ID
* Please submit only one application per email. If you would wish to send in additional applications please send additional emails.
* For every original script submitted, the applicant will need to fill out an additional PDF application form.